

Employee Suggestion - [REDACTED] No. 179

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A. Information about the Suggestor:

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[REDACTED], GS-5, Info Control Clerk, OGD Library  
Document Distribution

B. Summary of the Suggestion:

The suggestor proposes reducing the number of copies of CIA Notices, etc., providing one copy for each Branch within each Division of an Office, with each Branch being responsible for routing to its personnel. A reading file could be maintained in each Branch.

C. Estimated Savings:

No monetary savings are estimated by the suggestor. She states that "This should result in saving of time and money for printing more urgent intelligence matter."

D. Evaluation:

[REDACTED] Regulations Control Staff, Office of DD/A has informed the Committee that the suggestion was submitted at a time when the entire system for the distribution of Agency issuances is undergoing a complete revision with the Regulation establishing the new system for distributing Agency regulatory issuances scheduled for release 17 Apr. 1953. The new system will accomplish, in effect, the results intended in the subject suggestion. [REDACTED] summarizes his comments with the statement that "...the subject suggestion has merit, and in the opinion of this staff should receive some recognition." He further states that "The mere fact that the subject suggestion had been anticipated in a completely revised distribution system should not detract from its validity inasmuch as it indicates that some thought has been given to the subject independently."

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E. Note:

The Committee may wish to consider the approval of a token award to the suggestor. Further, a commendatory letter from the Committee to the suggestor appears warranted.